

## BUBBENHALL PARISH COUNCIL

### Minutes of the Bubbenhall Parish Council Meeting, Tuesday 11<sup>th</sup> December 2012 in the Village Hall

*Draft minutes to be approved at the Parish Council meeting on 22<sup>nd</sup> January 2013*

**Present:** Cllr Shattock (Chair) Rose Woodforth (Clerk)  
Cllr Win Nwachukwu  
Cllr Sam Baker  
Cllr Wendy Harrison  
Cllr Symes Members of Public: 3

1. **Apologies** were received from Cllrs Haynes and Hammon.

2. **Declarations of interest**

The Parish Council grants dispensations up to the next elections for the Council in May 2015 to all Councillors allowing them to both speak and vote in relation to setting the precept under the Local Government Finance Act 1992.

3. **Minutes of the previous meeting on 23<sup>rd</sup> October 2012** were agreed and signed by the Chair.

4. **Matters arising**

4.1 At the last meeting the Council discussed putting a bin in the passageway between Coopers Walk and the main road. Councillors agreed the type of bin which fits on to a lamp post would be the most suitable, located in the middle of the passageway. The Clerk to organise.

4.2 The water on Stoneleigh Road and the cracked pavement have been reported to WCC Highways. Ann Earley from FCC Environment has replied to the letter from a resident regarding litter on the A445, stating that lorries destined for other landfill sites use the road and the majority of the wagons coming into the Weston landfill are sheeted wagons. Clerk to contact Highways as concern has been expressed about bricks on the road.

5. **Gateway Zone**

5.1 A CGI model of the Gateway was presented to the Parish Council showing what the site will look like after 10 years. The model showed a lot of full grown/large trees, which the PC remarked would obviously take many years to grow and therefore not disguise the bunds for several years.

Cllr Symes remarked that the landscaping did not appear as dense as the planning application suggested. A resident remarked the bunds did not look very large, however the representative from Roxhill stated the gradient on the Bubbenhall edge of the bunds is '1 in 5'.

Cllr Symes questioned how many other CGI models have been commissioned by Roxhill, the Roxhill representative stated only one other. The Parish Council was surprised given the 14 other similar developments Roxhill have recently taken on.

The Chair thanked the team for attending the meeting.

5.2 Cllr Symes provided an update on behalf of the Campaign Group. 80% of Bubbenhall households have sent individual letters of objection. Cllr Symes reported that media coverage has been good with reports on local radio, press and also the Sunday Telegraph. Very many meetings have taken place including those with WDC and GL Hearn (the company WDC have employed to look into the Savills report). It is hoped that several villagers will be able to speak at the committee meeting.

The Chair thanked the Campaign Group for their work and also spoke about the protocol of the Warwick District Council Planning Committee. The date of the meeting has been moved to the 19<sup>th</sup>

December and residents (via the village mailing list) have been invited to attend. The Clerk has already registered the Parish Council to speak in objection at the meeting.

**6. Finance**

- 6.1 The Clerk presented the financial report (payments and summary schedule attached). Cllrs Baker and Nwachukwu signed cheques.
- 6.2 The Council discussed the current budget, however it has been advised by NALC that precept setting by Councils needs to be deferred until January or early February 2013 after the Local Government Financial settlement is published.
- 6.3 Every year a £25 voucher is each given to Mick Jeffs and Bob Cragg for the work they do on the website and audit respectively. The Parish Council agreed to purchase the vouchers again. Clerk to organise. The Chair proposed to increase the Parish Council grant to St Giles Church to £700 this year, the Council unanimously agreed.
- 6.4 The Parish Council has received another request from the Campaign Group against the Gateway for further funds to help with the campaign. The Council unanimously agreed to make a grant to the Campaign group of £300 (under section 137 of the Local Government Act 1972).

**7. Vacancy on Parish Council**

The Chair reported that Cllr Morrison has resigned from the Council with immediate effect. Clerk to notify WDC and put up notices advertising the vacancy. The Council agreed to write to Cllr Morrison to express its thanks for his work on the Parish Council.

**8. Planning**

- 8.1 W/12/0684: Shrubs Lodge, Paget's Lane. Demolition of existing barns and erection of replacement building to provide stables, indoor horse exercise area and workshop, machinery and log store. Permission refused. The Council noted its surprise at the refusal.
- 8.2 W/12/1544/LB: Flat, Malt Shovel Inn, Lower End. Replace existing single-glazed steel framed windows with Oak timber windows of inset frame design with double glazed and lockable opening lights. Listed Building Consent required. The Clerk has not yet received formal details of this application, but will circulate to councillors once received.

**9.1 Recreation Ground**

The recommendations made by the ROSPA report are in hand and Cllr Baker reported that the mats under the swings have been cleaned.

**9.2 Youth Space Project**

Cllr Haynes circulated a report prior to the meeting: A grant application to WDC has been made and decision is expected by the 17<sup>th</sup> December. The application to WDC includes the complicated CTP payment of 11% that needs to be made to WREN in order to release their funding.

A grant application has also been submitted to WREN and this will be put before their decision making body in February 2013. An 'Invitation to Tender' Notice was issued by the Clerk and quotations have been received from three companies. One additional company expressed an interest in providing a quotation but after initial discussions no further contact has been received.

**10. Reports from meetings attended**

Cllrs Haynes and Harrison attended the WALC planning training course.

**11. Standing Orders**

- 11.1 Councillors unanimously agreed to adopt the model Standing Orders as advised by NALC.
- 11.2 The WDC Monitoring Officer has requested Parish Councils provide details of minutes that agree to the arrangements for the handling of complaints about Councillors. The Clerk has produced a new complaints policy which was circulated prior to the meeting. The Council unanimously agreed to adopt this new policy.
- 11.3 Councillors also agreed to participate in a joint standards committee with the District Council and other Parish and Town Councils.

- 11.4 As part of the new set of Standing Orders, the Clerk has produced new financial regulations. The Council unanimously agreed to adopt these new regulations.

**12. Business from members of the public**

- 12.1 A footpath is blocked on the Stoneleigh Road that leads to the Church fields due to overgrown trees. Clerk to contact the footpath officer for advice.
- 12.2 Lorries have been using the Stoneleigh Road and causing chaos despite the fact there is a sign saying: unsuitable for HGVs. Clerk to contact Highways for advice.
- 12.3 A resident has complained about low flying aircraft. The Clerk has forwarded a noise complaints form available from the Coventry Airport website.
- 12.4 A resident has requested the passageway between Coopers Walk and the Main Road be tidied up. Cllr Baker to ask Chris Goddard to litter pick. The Council has already agreed to review the hedge in the spring.

**13. Parish Matters (AOB)**

- 13.1 Cllr Nwachukwu reported that a large puddle forms on the A445 near the layby opposite Spring Hill, Clerk to contact Highways.
- 13.2 Cllr Symes reported the website needs updating. Clerk to arrange.

**14. Correspondence not dealt with in other items**

- i) WDC: Standards Meeting Agenda 30.10.12, Minutes 26.6.12
- ii) WDC: Planning Committee Agenda 27.11.12
- iii) WDC: Council Meeting Agenda 5.12.12, Minutes 24.10.12
- iv) WDC: Agenda consultation (Response by end January)
- v) WDC: Notification of Planning Committee review in January
- vi) WDC: Views requested about receiving paper copies of agendas for Council, Standards and Planning Committees.
- vii) WCC: Primary Gritting Routes Winter 2012-13
- viii) WCC: Notification of Submission - Warwickshire Waste Core Strategy
- ix) WCC: IRMP Consultation
- x) CPRE: Countryside Voice
- xi) Local Government Boundary Commission: Draft Recommendations (Response by 7.1.13)
- xii) NALC: Precepts briefing
- xiii) Warwickshire Rural Housing Association: Annual Report 2012
- xiv) WALC: 63<sup>rd</sup> Annual Report
- xv) WALC: Agenda 12.12.12
- xvi) WALC: Briefings: Local Council Precepts and Government Decision On Localising Support for Council Tax and Transparency of Information Consultation
- xvii) NALC: Raising HGV speed limits on single carriageway roads consultation (Response by 9.1.13)

**Date of next meeting 22<sup>nd</sup> January 2013**